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January 17, 2025

Honorable Karen Bass
Mayor, City of Los Angeles
200 N. Spring St., Room 303
Los Angeles, CA 90012

Los Angeles City Council
c/o City Clerk's Office
200 N. Spring St., Room 395
Los Angeles, CA 90012

Attention: Thomas Arechiga, Legislative Coordinator

REQUEST AUTHORITY TO ACCEPT \$70,602 FROM CALIF FY 2024-25 FOR THE AGING AND DISABILITY RESOURCE CONNECTION (ADRC) PROGRAM

The General Manager of the Los Angeles Department of Aging (LADOA) respectfully submits this transmittal for your review and approval. The City of Los Angeles Department of Aging (LADOA) requests the City Council and the Mayor approval to accept The California Department of Aging (CDA) awarded CALIF, the subrecipient, \$470,680 in the current Fiscal Year under the Standard Agreement AD-2223-13 for the ADRC program, of which \$70,602 is being awarded to the Los Angeles Department of Aging (LADOA) to be used through June 30, 2025. This funding will be used for staffing and programming costs to provide enhanced information and referral services.

RECOMMENDATIONS

The General Manager of the LADOA respectfully requests that the City Council, subject to the approval of the Mayor:

1. AUTHORIZE the General Manager of the LADOA, or designee, to accept \$70,602 in ADRC Program funding from CALIF for FY 2024-25 and to execute subgrant agreements, including amendments thereto, between CALIF and the City of Los Angeles, subject to review and approval of the City Attorney as to form and legality, and in compliance with Los Angeles Administrative Code §14.8 et seq. (City grant regulations); and to authorize the revised Aging and Disability Resource Connection Infrastructure Grant Budget;
2. AUTHORIZE the Controller to:

- a. Establish a new account and appropriate funds for ADRC Grant Program within the Fund Number 597 fund for Senior Services as follows:

Account No.	Account Title	Amount
02A102	Aging	\$70,602

- b. Increase appropriations within Fund 100 – Department 02 and transfer funds on an as needed basis as follows:

	Fund No.	Account No.	Account Title	Amount
From:	597	02A102	Aging	\$70,602
To:	100/02	001010	Salaries General	\$5,648
	100/02	001070	Salaries As needed	\$64,920
	100/02	006010	Office & Adm Exp.	\$34

- c. Expend funds upon proper demand of the General Manager, Aging, or designee.

3. Authorize the General Manager of the Department of Aging, or designee, to prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions.

BACKGROUND

The ADRC program is a collaboration between a local Area Agency for Aging (AAA) and an Independent Living Center (ILC) to assist individuals in navigating the complex system of long-term services and supports (LTSS). Through a No Wrong Door (NWD) approach, the ADRC partners assist individuals of any age, ability, and income level to access the full complement of LTSS and to provide unbiased information, advice, counseling, and assistance.

In FY 2021-22, LADOA entered into a Memorandum of Understanding (MOU) with CALIF and the County's 211 Info-Line (211-LA) to establish the emerging Central and South Los Angeles ADRC (C&SLA-ADRC). In FY 2022-23, the CDA transitioned the C&SLA-ADRC from an "emerging" status to a fully established "designated" status. The goal of this collaborative partnership is to provide coordinated assistance to connect older adults, persons with disabilities, and caregivers to long-term services and programs located in the Los Angeles region.

To achieve this, 211-LA deployed the CS Care platform, a web-based referral and client management system that allows participating agencies to have real-time access to client information as they go through the intake and referral process.

The CS-ADRC provides four primary services:

1. Enhanced information, referral, and assistance involving warm transfers;
2. Person-centered short-term support service coordination (up to 90 days time frame);
3. Person-centered long-term support services options counseling (90+ days time frame); and,

4. Transition and diversion services.

Of these four services, LADOA is funded to provide enhanced information, referral, and assistance services as part of its Direct Services Division. LADOA employs two part-time as-needed Program Aides to serve as senior advocates supervised by one (1) Social Worker I who serves as the ADRC coordinator.

As noted in the MOU, the candidates are selected from the City of Los Angeles Older Worker Employment Program (OWEP), to fill the two part-time positions. OWEP provides part-time, on-the-job training to older adults experiencing homelessness or at risk of experiencing homelessness. In addition to identifying, recruiting, and placing eligible individuals in training opportunities, OWEP connects participants to various social services in order to assist them in moving from subsidized employment into unsubsidized, competitive employment.

FISCAL IMPACT STATEMENT

The proposed recommendations involve the acceptance of ADRC pass through grant funds originating from the California Department of Aging. There is no additional impact on the General Fund.

Copies of this transmittal are being forwarded to the City Attorney and the Council on Aging for concurrent review and approval.

Sincerely,

JAIME H. PACHECO-OROZCO
General Manager

JHP:DK:mn:gd/LADOA FY 24-25 ADRC Transmittal

cc: Chris Lee, Deputy City Attorney
Maria D. Gutierrez, Office of the City Administrative Officer
Allison Lamas, Office of the City Administrative Office
Tony Wilkinson, Los Angeles Council on Aging