

CITY OF LOS ANGELES
INTER-DEPARTMENTAL CORRESPONDENCE

Date: November 12, 2024

To: The Honorable Members of the Personnel, Audits and Hiring
Committee

From: GRAYCE LIU, Interim General Manager 
Personnel Department

Subject: **COUNCIL FILE 22-0159 PERSONNEL DEPARTMENT'S
REPORT BACK REGARDING IMPLEMENTATION, BENCHMARKS
AND HIRING GOALS FOR THE TARGETED LOCAL HIRING AND
STRATEGIC WORKFORCE DEVELOPMENT TASK FORCE**

RECOMMENDATION

That the City Council note and file this report.

BACKGROUND

As part of the Fiscal Year 2021-22 Adopted Budget, the Mayor and Council established a goal of hiring 750 employees through the Targeted Local Hire ("TLH") and Bridge to Jobs ("BRIDGE") programs (C.F. 21-0600-S35). During the October 6, 2021, PAH Committee meeting, the Personnel Department offered to expand this report by including a comparison of the employees hired through other civil service processes to the number hired through the BRIDGE program's alternative pathway to civil service in the semi-skilled classifications used by the BRIDGE program in order to track the progress towards the goal of hiring 750 employees through the TLH and BRIDGE programs. During its meeting of April 18, 2023, PAH instructed the Personnel Department to continue reporting back regarding the hiring and utilization of the TLH and BRIDGE programs on a monthly basis.

During its meeting of August 15, 2023, PAH instructed the Personnel Department to include in its monthly reports, the total number of open TLH positions by classification which is included on page 2 and the cumulative number of TLH Hires for fiscal year to date on page 4 (Attachment A). During the June 18, 2024 meeting, PAH instructed the Personnel Department to include in its monthly reports a chart showing TLH vacancies

by department on pages 5 and 6 (Attachment B) and a chart showing BRIDGE vacancies by department on pages 8 and 9 (Attachment D). These numbers will be updated with each monthly report.

DISCUSSION

The updated appointment information from October 1st through October 31st 2024 indicates that **35% of citywide hires into the classifications used by TLH were hired through TLH.**

TLH Hires compared to other Civil Services Hires in Oct 2024 of FY 24-25 (October 1, 2024 – October 31, 2024)						
	CLASSES USED BY TLH	TLH Hires	Civil Service Hires	Total Hires	% Hired by TLH	# of open TLH vacancies *
1	ADMINISTRATIVE CLERK	15	12	27	56%	124
2	ANIMAL LICENSE CANVASSER	0	0	0	0%	1
3	ANIMAL CARE TECHNICIAN	0	0	0	0%	7
4	CUSTODIAN	0	0	0	0%	202
5	DELIVERY DRIVER	0	0	0	0%	0
6	GARAGE ATTENDANT	0	0	0	0%	1
7	GARDENER CARETAKER	1	0	1	100%	36
8	MAINTENANCE LABORER	0	0	0	0%	67
9	MECHANICAL HELPER	0	0	0	0%	20
10	STREET SERVICES WORKER	0	0	0	0%	3
11	TREE SURGEON ASSISTANT	0	18	18	0%	4
12	WAREHOUSE & TOOLROOM WORKER	0	0	0	0%	0
	TOTAL	16	30	46	35%	465

* Please note that the CAO is in the process of updating the Workday application to ensure the system accurately represents approved 2023-24 Adopted Budget position authorities as approved by the Mayor and Council. Therefore, the vacancy rates as listed in the attachment should be considered an estimate as they have not yet been reconciled to authorized positions.

The updated appointment information from October 1st through October 31st 2024 indicates that **50% of citywide hires into the classifications used by BRIDGE were hired through BRIDGE.**

BRIDGE Hires compared to other Civil Services Hires in Oct of FY 24-25 (October 1, 2024 – October 31, 2024)						
CLASSES USED BY BRIDGE		BRIDGE Hires	Civil Service Hires	Total Hires	% Hired by BRIDGE	# of open BRIDGE vacancies *
1	ACCOUNTING CLERK	0	1	1	0%	27
2	CEMENT FINISHER WORKER	0	0	0	0%	7
3	COMMUNICATIONS INFORMATION REPRESENTATIVE	0	0	0	0%	19
4	COMMUNITY SERVICES REPRESENTATIVE	0	0	0	0%	10
5	CUSTOMER SERVICE SPECIALIST	0	0	0	0%	0
6	ELECTRICAL CRAFT HELPER	0	0	0	0%	6
7	FIELD ENGINEERING AIDE	0	0	0	0%	3
8	INSPECTOR TRAINEE (ASSISTANT INSPECTOR)	0	0	0	0%	18
9	MAINTENANCE & CONSTRUCTION HELPER	0	0	0	0%	19
10	SECURITY OFFICER	0	0	0	0%	0
11	TRAFFIC PAINTER & SIGN POSTER	1	0	1	100%	0
TOTAL		1	1	11	50%	109

Attachment A – TLH Hires vs. Other Civil Service Hires by department

Attachment B – TLH Hires vs. Other Civil Service Hires and Vacancies by department and classification.

Attachment C – BRIDGE Hires vs. Other Civil Service Hires by department

Attachment D – BRIDGE Hires vs. Other Civil Service Hires and Vacancies by department and classification.

Attachment A

**Civil Services Hires compared to TLH Hires in October 2024 of FY 24-25
in the classifications used by TLH**

DEPARTMENT		TLH Hires	Other Civil Service Hires	TOTAL	Hired thru TLH	FY 24-25 TLH hires to date
1	AGING	0	0	0	0%	0
2	AIRPORTS	9	5	14	0%	9
3	ANIMAL SERVICES	0	0	0	0%	3
4	BUILDING & SAFETY	3	0	3	0%	3
5	CANNABIS	0	0	0	0%	0
6	CAO	0	0	0	0%	0
7	CIVIL AND HUMAN RIGHTS EQUITY	0	0	0	0%	0
8	CLA (COUNCIL)	0	0	0	0%	0
9	CITY CLERK	0	0	0	0%	0
10	COMMUNITY INVESTMENT FOR FAMILIES	0	0	0	0%	0
11	CONTROLLER	1	0	1	0%	1
12	CONVENTION CENTER	0	0	0	0%	0
13	CULTURAL AFFAIRS	0	0	0	0%	0
14	DISABILITY	0	0	0	0%	0
15	DOT	0	0	0	0%	1
16	ECONOMIC & WORKFORCE DEV.	0	0	0	0%	0
17	EL PUEBLO	0	0	0	0%	0
18	EMERGENCY MANAGEMENT	0	0	0	0%	0
19	EMPLOYEE RELATIONS BOARD	0	0	0	0%	0
20	ETHICS COMMISSION	0	0	0	0%	0
21	FINANCE	0	0	0	0%	0
22	FIRE CIVILIAN	0	1	1	0%	1
23	GSD	0	0	0	0%	0
24	HARBOR	0	0	0	0%	3
25	HOUSING	0	0	0	0%	0
26	ITA	0	0	0	0%	0
27	LACERS	0	0	0	0%	2
28	LIBRARY	0	0	0	0%	1
29	NEIGHBORHOOD EMPOWERMENT	0	0	0	0%	0
30	PENSIONS	0	0	0	0%	0
31	PERSONNEL	1	2	3	0%	2
32	PLANNING	0	0	0	0%	0
33	POLICE CIVILIAN	1	0	1	0%	1
34	PW BOARD	0	0	0	0%	0
35	PW CONTRACT ADMIN	0	0	0	0%	0
36	PW ENGINEERING	0	0	0	0%	0
37	PW SANITATION	0	4	4	0%	0
38	PW STREET LIGHTING	0	0	0	0%	0
39	PW STREET SERVICES	0	16	16	0%	1
40	RAP	1	2	3	0%	1
41	YOUTH DEVELOPMENT	0	0	0	0%	0
42	ZOO	0	0	0	0%	0
TOTAL		16	30	46	35%	29

Attachment B

TLH Hires compared to Other Civil Service Hires and Vacancies in October 2024 of FY 24-25
in the classifications used by TLH

DEPARTMENT	ADMIN CLERK			ANIMAL CARE TECH			ANIMAL LICENSE CANVASSER			CUSTODIAN			DELIVERY DRIVER			GARAGE ATTENDANT		
	# TLH Hires	# Other Civil Service Hires	# Vacancies	# TLH HIRES	# Other Civil Service Hires	# Vacancies	# TLH HIRES	# Other Civil Service Hires	# Vacancies	# TLH HIRES	# Other Civil Service Hires	# Vacancies	# TLH HIRES	# Other Civil Service Hires	# Vacancies	# TLH HIRES	# Other Civil Service Hires	# Vacancies
1	AGING																	
2	AIRPORTS	9	5	45								199						1
3	ANIMAL SERVICES			3		7			1									
4	BUILDING & SAFETY	3		10														
5	CANNABIS																	
6	CAO																	
7	CIVIL AND HUMAN RIGHTS EQUITY			1														
8	CLA (COUNCIL)			1														
9	CITY CLERK																	
10	COMMUNITY INVESTMENT FOR FAMILIES			1														
11	CONTROLLER	1																
12	CONVENTION CENTER																	
13	CULTURAL AFFAIRS			1														
14	DISABILITY																	
15	DONE																	
16	DOT																	
17	EWDD			2														
18	EL PUEBLO																	
19	EMERGENCY MANAGEMENT																	
20	ERB																	
21	ETHICS COMMISSION																	
22	FINANCE																	
23	FIRE CIVILIAN		1	3														
24	GSD																	
25	HARBOR			2								3						
26	HOUSING			11														
27	ITA																	
28	LACERS			1														
29	LIBRARY			34														
30	PENSIONS			1														
31	PERSONNEL	1	2	3														
32	PLANNING			1														
33	POLICE CIVILIAN	1		1														
34	PW BOARD																	
35	PW CONTRACT ADMIN																	
36	PW ENGINEERING																	
37	PW SANITATION		4	3														
38	PW STREET LIGHTING																	
39	PW STREET SERVICES																	
40	RAP																	
41	YOUTH DEVELOPMENT																	
42	ZOO																	
TOTAL		15	12	124	0	0	7	0	0	1	0	0	202	0	0	0	0	0

DEPARTMENT		GARDENER CARETAKER			MAINTENANCE LABORER			MECHANICAL HELPER			STREET SERVICES WORKER			TREE SURGEON ASST			WAREHOUSE & TOOLROOM WORKER		
		# TLH HIRES	# Other Civil Service Hires	# Vacancies	# TLH HIRES	# Other Civil Service Hires	# Vacancies	# TLH HIRES	# Other Civil Service Hires	# Vacancies	# TLH HIRES	# Other Civil Service Hires	# Vacancies	# TLH HIRES	# Other Civil Service Hires	# Vacancies	# TLH HIRES	# Other Civil Service Hires	# Vacancies
1	AGING																		
2	AIRPORTS			21			21			14			3						
3	ANIMAL SERVICES																		
4	BUILDING & SAFETY																		
5	CANNABIS																		
6	CAO																		
7	CIVIL AND HUMAN RIGHTS EQUITY																		
8	CLA (COUNCIL)																		
9	CITY CLERK																		
10	COMMUNITY INVESTMENT FOR FAMILIES																		
11	CONTROLLER																		
12	CONVENTION CENTER																		
13	CULTURAL AFFAIRS																		
14	DISABILITY																		
15	DONE																		
16	DOT						6			1									
17	EWDD																		
18	EL PUEBLO																		
19	EMERGENCY MANAGEMENT																		
20	ERB																		
21	ETHICS COMMISSION																		
22	FINANCE																		
23	FIRE CIVILIAN																		
24	GSD																		
25	HARBOR			6			5												
26	HOUSING																		
27	ITA																		
28	LACERS																		
29	LIBRARY			2			2												
30	PENSIONS																		
31	PERSONNEL																		
32	PLANNING																		
33	POLICE CIVILIAN																		
34	PW BOARD																		
35	PW CONTRACT ADMIN																		
36	PW ENGINEERING																		
37	PW SANITATION			1			33												
38	PW STREET LIGHTING									2									
39	PW STREET SERVICES									3				16	4				
40	RAP	1		6										2					
41	YOUTH DEVELOPMENT																		
42	ZOO																		
TOTAL		1	0	36	0	0	67	0	0	20	0	0	3	0	18	4	0	0	0

Attachment C

**Civil Service Hires compared to BRIDGE Hires in October 2024 of FY 24-25
in the classifications used by BRIDGE**

DEPARTMENT		BRIDGE Hires	Other Civil Service Hires	TOTAL	Hired thru BRIDGE	FY 24-25 BRIDGE hires to date
1	AGING	0	0	0	0%	0
2	AIRPORTS	0	0	0	0%	1
3	ANIMAL SERVICES	0	0	0	0%	0
4	BUILDING & SAFETY	0	0	0	0%	0
5	CANNABIS	0	0	0	0%	0
6	CAO	0	0	0	0%	0
7	CLA (COUNCIL)	0	0	0	0%	0
8	CITY CLERK	0	0	0	0%	0
9	CONTROLLER	0	0	0	0%	1
10	CONVENTION CENTER	0	0	0	0%	0
11	CULTURAL AFFAIRS	0	0	0	0%	0
12	DISABILITY	0	0	0	0%	0
13	DOT	1	0	1	100%	17
14	ECONOMIC & WORKFORCE DEV.	0	0	0	0%	0
15	EL PUEBLO	0	0	0	0%	0
16	EMERGENCY MANAGEMENT	0	0	0	0%	0
17	EMPLOYEE RELATIONS BOARD	0	0	0	0%	0
18	ETHICS COMMISSION	0	0	0	0%	0
19	FINANCE	0	0	0	0%	0
20	FIRE CIVILIAN	0	0	0	0%	0
21	GSD	0	0	0	0%	0
22	HARBOR	0	0	0	0%	1
23	HOUSING	0	0	0	0%	2
24	ITA	0	0	0	0%	0
25	LACERS	0	1	1	0%	3
26	LIBRARY	0	0	0	0%	1
27	NEIGHBORHOOD EMPOWERMENT	0	0	0	0%	0
28	PENSIONS	0	0	0	0%	0
29	PERSONNEL	0	0	0	0%	0
30	PLANNING	0	0	0	0%	0
31	POLICE CIVILIAN	0	0	0	0%	8
32	PW BOARD	0	0	0	0%	0
33	PW CONTRACT ADMIN	0	0	0	0%	0
34	PW ENGINEERING	0	0	0	0%	0
35	PW SANITATION	0	0	0	0%	0
36	PW STREET LIGHTING	0	0	0	0%	0
37	PW STREET SERVICES	0	0	0	0%	0
38	RAP	0	0	0	0%	0
39	YOUTH DEVELOPMENT	0	0	0	0%	0
40	ZOO	0	0	0	0%	0
TOTAL		1	1	2	50%	34

Attachment D

BRIDGE Hires compared to Other Civil Service Hires and Vacancies in October 2024 of FY 24-25
in the classifications used by BRIDGE

DEPARTMENT	ACCOUNTING CLERK			CEMENT FINISHER WORKER			COMMUNICATION INFORMATION REPRESENTATIVE			COMMUNITY SERVICES REPRESENTATIVE			CUSTOMER SERVICE SPECIALIST		
	# BRIDGE Hires	# Other Civil Service Hires	# Vacancies	# BRIDGE Hires	# Other Civil Service Hires	# Vacancies	# BRIDGE HIRES	# Other Civil Service Hires	# Vacancies	# BRIDGE HIRES	# Other Civil Service Hires	# Vacancies	# BRIDGE HIRES	# Other Civil Service Hires	# Vacancies
1	AGING														
2	AIRPORTS		12			6			12						
3	ANIMAL SERVICES														
4	BUILDING & SAFETY		4												
5	CANNABIS														
6	CAO														
7	CIVIL AND HUMAN RIGHTS EQUITY														
8	CLA (COUNCIL)														
9	CITY CLERK														
10	COMMUNITY INVESTMENT FOR FAMILIES														
11	CONTROLLER														
12	CONVENTION CENTER														
13	CULTURAL AFFAIRS														
14	DISABILITY														
15	DONE														
16	DOT														
17	EWDD		1												
18	EL PUEBLO														
19	EMERGENCY MANAGEMENT														
20	ERB														
21	ETHICS COMMISSION														
22	FINANCE		1												
23	FIRE CIVILIAN														
24	GSD														
25	HARBOR		4						6						
26	HOUSING		1						1						
27	ITA														
28	LACERS	1	1												
29	LIBRARY											10			
30	PENSIONS														
31	PERSONNEL														
32	PLANNING														
33	POLICE CIVILIAN														
34	PW BOARD														
35	PW CONTRACT ADMIN														
36	PW ENGINEERING														
37	PW SANITATION														
38	PW STREET LIGHTING					1									
39	PW STREET SERVICES		1												
40	RAP														
41	YOUTH DEVELOPMENT											1			
42	ZOO														
TOTAL	0	1	27	0	0	7	0	0	19	0	0	10	0	0	0

DEPARTMENT		ELECTRICAL CRAFT HELPER			FIELD ENGINEERING AIDE			INSPECTOR TRAINEE (ASSISTANT INSPECTOR)			MAINTENANCE & CONSTRUCTION HELPER			SECURITY OFFICER			TRAFFIC PAINTER & SIGN POSTER		
		# BRIDGE HIRES	# Other Civil Service Hires	# Vacancies	# BRIDGE HIRES	# Other Civil Service Hires	# Vacancies	# BRIDGE HIRES	# Other Civil Service Hires	# Vacancies	# BRIDGE HIRES	# Other Civil Service Hires	# Vacancies	# BRIDGE HIRES	# Other Civil Service Hires	# Vacancies	# BRIDGE HIRES	# Other Civil Service Hires	# Vacancies
1	AGING																		
2	AIRPORTS			2					5			11							
3	ANIMAL SERVICES																		
4	BUILDING & SAFETY							11											
5	CANNABIS																		
6	CAO																		
7	CIVIL AND HUMAN RIGHTS EQUITY																		
8	CLA (COUNCIL)																		
9	CITY CLERK																		
10	COMMUNITY INVESTMENT FOR FAMILIES																		
11	CONTROLLER																		
12	CONVENTION CENTER																		
13	CULTURAL AFFAIRS																		
14	DISABILITY																		
15	DONE																		
16	DOT			1													1		
17	EWDD																		
18	EL PUEBLO																		
19	EMERGENCY MANAGEMENT																		
20	ERB																		
21	ETHICS COMMISSION																		
22	FINANCE																		
23	FIRE CIVILIAN																		
24	GSD																		
25	HARBOR					3					3								
26	HOUSING							2											
27	ITA																		
28	LACERS																		
29	LIBRARY																		
30	PENSIONS																		
31	PERSONNEL																		
32	PLANNING																		
33	POLICE CIVILIAN																		
34	PW BOARD																		
35	PW CONTRACT ADMIN																		
36	PW ENGINEERING																		
37	PW SANITATION																		
38	PW STREET LIGHTING			1								1							
39	PW STREET SERVICES											4							
40	RAP																		
41	YOUTH DEVELOPMENT																		
42	ZOO																		
TOTAL		0	0	6	0	0	3	0	0	18	0	0	19	0	0	0	1	0	0