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MAYOR

December 5, 2024

**DEPARTMENT OF PUBLIC WORKS
BUREAU OF STREET SERVICES**

KEITH MOZEE
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GENERAL MANAGER

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ASSISTANT DIRECTORS

1149 SOUTH BROADWAY, STE 400
LOS ANGELES, CA 90015

REQUEST FOR SERVICE
TEL: (800) 996-CITY OR 3-1-1
FAX: (213) 847-3300
BSS.BOSS@LACITY.ORG
STREETSLA.lacity.org

Honorable Members of the City Council
Los Angeles City Hall
c/o City Clerk, Room 395

RE: CIVIL SERVICE EXEMPTION

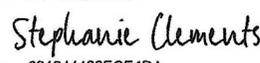
At its December 5, 2024 meeting, the Board of Civil Service Commissioners approved the exemption of the following positions:

No. of Positions	Class Title and Code
2	Project Coordinator, 1537
1	Senior Project Coordinator, 1538

This action is in accordance with Section 1001(d)(4) of the City Charter. A copy of the report and confirmation of approval by the Board of Civil Service Commissioners are respectfully submitted for consideration by the Los Angeles City Council so that this request may be finalized.

Should you have any questions or need additional information, please contact Melinda Chou at (213) 354-3048.

Sincerely,

DocuSigned by:

 031244428E4D4...
 Keith Mozee
 Executive Director and General Manager
 Bureau of Street Services

SHC:mc

Attachments



Date: December 1, 2024

To: Board of Civil Service Commissioners

From: Grayce Liu, Interim General Manager
Personnel Department

Subject: **CLASSIFICATION ACTIONS –
EXEMPTION OF TWO PROJECT COORDINATORS
AND ONE SENIOR PROJECT COORDINATOR**

CIVIL SERVICE COMMISSION	
File No.	_____
Routine/Non-appearance	<input checked="" type="checkbox"/>
Non-routine/Appearance	<input type="checkbox"/>
<u>AGENDA</u>	
Date:	<u>December 5, 2024</u>
Page:	_____
Item:	_____
FINAL ACTION:	
_____	RECOMMENDATION APPROVED
_____	DISAPPROVED _____WDRN
_____	DENIED _____GRANTED
_____	MATTER OF RECORD
_____	OTHER _____

Recommendation: The General Manager recommends that the Board approve the exemption of the following positions in the Department of Public Works, Bureau of Street Services (StreetsLA) in accordance with Charter Section 1001 (d)(4), based on the positions being grant-funded for a term not to exceed two years.

<u>CSC No.</u>	<u>No. of Positions</u>	<u>Class Title and Code</u>
3885	2	Project Coordinator, 1537
3886	1	Senior Project Coordinator, 1538

Discussion:
The Project Coordinator positions and the Senior Project Coordinator position will be assigned to the External Relations Division.

The Project Coordinators will collaborate with project managers, project consultants, Council Offices, and other stakeholders to identify and gather all data required to coordinate the implementation of street and sidewalk improvements identified in the \$49,900,000 Mission Mile Sepulveda Project, which is grant-funded.

The Senior Project Coordinator will collaborate with project managers, political offices, Neighborhood Councils, community organizations, residents, businesses, and other City departments in the planning, development, and construction of new capital improvement projects in the public right of way, specifically for the \$38.655 million Connecting Canoga Park Through Safety and Urban Cooling Improvements Project, which is also grant-funded.

Staff has reviewed this request and recommends that the Board approve the above actions.

Submitted by: 

Kristine Tan
Senior Personnel Analyst

Reviewed by: 

Vincent V. Cordero
Chief Personnel Analyst

Approved by:  for

Grayce Liu
Interim General Manager