

INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE REPORT relative to a new Lease between the City and 1609 Westwood and Company for the Los Angeles Department of Transportation (LADOT) Parking Adjudication Office located at 1575 Westwood Boulevard.

Recommendation for Council action:

AUTHORIZE the Department of General Services (GSD) to negotiate and execute a new Lease between the City and 1609 Westwood and Company for the LADOT West Los Angeles Parking Adjudication Office located at 1575 Westwood Boulevard, Los Angeles, California 90024, for a term of three years with two one-year options to extend, and under the terms and conditions substantially outlined in the subject Municipal Facilities Committee (MFC) report dated September 3, 2020, attached to Council File No. 14-0718.

Fiscal Impact Statement: The MFC reports that there is no additional impact to the General Fund. There will be an incremental increase of \$46,902 in leasing, parking, utility and other associated costs in the current year. However, there are sufficient savings available at this time within the GSD's Citywide leasing account to offset this amount.

Community Impact Statement: None submitted.

TIME LIMIT FILE - NOVEMBER 2, 2020

(LAST DAY FOR COUNCIL ACTION - OCTOBER 30, 2020)

SUMMARY

At its regular meeting held on September 23, 2020, the Information, Technology, and General Services Committee considered the MFC report dated September 3, 2020 relative to authorizing the GSD to negotiate and execute a new Lease between the City and 1609 Westwood and Company for the LADOT West Los Angeles Parking Adjudication Office located at 1575 Westwood Boulevard, for a term of three years with two one-year options to extend. The LADOT currently occupies a portion of the office space on the second floor of the building.

After providing an opportunity for public comment, the Committee moved to approve the recommendation contained in the subject MFC report, as detailed above. This matter is now transmitted to the Council for its consideration.

Respectfully Submitted,

INFORMATION, TECHNOLOGY, AND GENERAL SERVICES COMMITTEE

<u>MEMBER</u>	<u>VOTE</u>
LEE:	YES

BLUMENFIELD: YES

RODRIGUEZ: YES

AXB
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-NOT OFFICIAL UNTIL COUNCIL ACTS-