



KAREN BASS
MAYOR

MEMORANDUM

To: The Honorable Members of the City Council
c/o City Clerk

From: Karen Bass, Mayor *Karen Bass*

Subject: **RE-EXEMPTION REQUEST – LOS ANGELES WORLD AIRPORTS, (1)
DEPUTY GENERAL MANAGER AIRPORTS**

Date: October 17, 2024

Los Angeles World Airports (LAWA) has requested the exemption of one (1) position of Deputy General Manager Airports, Class Code 0162, in accordance with Charter Section 1001(b), from civil service as management, professional, scientific, or expert services exemptions.

Charter Section 1001(b) allows up to 150 persons to be exempt, of which 117 are approved, and an additional 10 are pending approval. Approval of this request will increase the count. As of the date of this letter, this request will be in the 127th position of the 150 exemptions. There are an additional 50 exempt positions added by the City Council pursuant to Charter Section 1001(b)(4), of which 16 are filled.

This Deputy General Manager Airports (Major Events) position will report directly to the LAWA Chief of Staff and be the head of the Major Events. The position will be responsible for leading LAWA's efforts in ensuring operational readiness and exceptional experience for guests, employees, partners, and stakeholders for major international events that will be coming to Los Angeles in the years ahead; maintaining and growing relationships with government, business, and community partners in the lead-up to major Los Angeles events; directing and overseeing all major events planning functions at LAWA in partnership with key LAWA executives and consultants; and fostering and sustaining a positive and rewarding work environment to nurture team member culture, aligning with organizational values and achieving business objectives.

This Deputy General Manager Airports position requires ten (10) years of proven leadership experience leading large, dynamic teams in a complex environment with five (5) years of full-time management-level experience executing complex programs or processes, building and developing highly functional teams, creating an inspired organizational culture, and have a proven track record of developing and implementing the management of complex programs, projects, or events.

A bachelor's degree from a four-year college or university is preferred.

The exemption of this position will allow LAWA the flexibility to recruit and select the best qualified candidate who possesses the necessary experience and expertise for the position. The duties and requirements as described are appropriate to the class of Deputy General Manager Airports.

Based on my review of LAWA's request, as well as the review of the Personnel Department, I hereby approve the request for the exemption of the Deputy General Manager Airports and transmit my action to the City Council, pursuant to City Charter Section 1001(b)(1). If the exempt position is not filled within six months, my approval for the department to fill the position may expire.

KB:zn

cc: Carolyn Webb de Macías, Chief of Staff, Office of the Mayor
Zachia Nazarzai, Office of the Mayor
Thomas Arechiga, Office of the Mayor
John Ackerman, Chief Executive Officer, Los Angeles World Airports
Minerva Gutierrez, Los Angeles World Airports
Grayce Liu, Interim General Manager, Personnel Department