

PERSONNEL, AUDITS, AND HIRING COMMITTEE REPORT relative to the re-exemption of one Assistant General Manager (Class Code 9241) position for the Department of Recreation and Parks (RAP) from the Civil Service pursuant to Charter Section 1001(b).

Recommendation for Council action:

APPROVE the re-exemption of one Assistant General Manager (Class Code 9241) position for the RAP from the Civil Service pursuant to Charter Section 1001(b).

Fiscal Impact Statement: None submitted by the Mayor. Neither the City Administrative Officer nor the Chief Legislative Analyst has completed a financial analysis of this report.

Community Impact Statement: None submitted.

**TIME LIMIT FILE – JANUARY 14, 2025**

**(LAST DAY FOR COUNCIL ACTION – JANUARY 14, 2025)**

Summary:

On December 3, 2024, your Committee considered a November 22, 2024 communication from the Mayor relative to the re-exemption of one Assistant General Manager (Class Code 9241) position for the RAP from the Civil Service pursuant to Charter Section 1001(b). According to the Mayor, the Assistant General Manager position was previously approved for exemption under Charter Section 1001(b) by Council on November 30, 2022 (Council File No. 22-1413) and was subsequently filled. The position was vacated on March 23, 2024, and deleted from the count. Charter Section 1001(b)(1) requires that, “When the position is vacated, the exemption shall terminate unless re-authorized in accordance with this subsection.”

Charter Section 1001(b) allows up to 150 persons to be exempt, of which 129 are approved and an additional five are pending approval. Approval of this request will increase the count. As of November 22, 2024, this request will be in the 130th position of the 150 exemptions. There are an additional 50 exempt positions added by the City Council pursuant to Charter Section 1001(b)(4), of which 16 are filled.

The Assistant General Manager will report directly to the Executive Officer and will be assigned to the department’s Recreational Services Branch (RSB). The position will lead, oversee, and manage all areas within RSB, including supervision and support of numerous recreation facilities, recreation programs, specialized programs and operations, parks in multiple geographical areas, day-to-day operations, budgetary preparations, revenue goals, personnel matters, work assignments, and projects and special assignments. The RSB AGM will be expected to deliver services and programs

within these areas/facilities which are well-programmed, safe, and welcoming; further the Department's Strategic Plan, goals and objectives; align with the Mayor's strategic vision for the Department and City; coordinate efforts with other operational divisions; attend Board, Council, and other group meetings; prepare reports and recommendations to Department management; and consistently meet the highest quality and standards to serve the City's residents, visitors and community members. After consideration and having provided an opportunity for public comment, the Committee moved to recommend approval of the exemption. This matter is now submitted to Council for its consideration.

Respectfully Submitted,

Personnel, Audits, and Hiring Committee

**COUNCILMEMBER VOTE**

McOSKER: YES

SOTO-MARTINEZ: YES

PRICE: YES

ARL

12/3/24

**-NOT OFFICIAL UNTIL COUNCIL ACTS-**